

# NEW MEXICO USBC ASSOCIATION

## OFFICER, DIRECTOR, AND NATIONAL DELEGATE APPLICATION

This form is to be completed by a candidate seeking an Officer, Director, or National Delegate position on the New Mexico USBC Board of Directors. **A bowling resume must be included with the nomination form.**

Complete this form and return it to the Chairman of the Nominating Committee.

To be eligible to be placed on the ballot, application must be postmarked no later than **May 18, 2018**.

Applications postmarked between **May 18, 2018** and **June 8, 2018** will be eligible for nomination from the floor. Only members whose applications have been received or postmarked no later than **June 8, 2018** will be eligible for nomination from the floor.

**POSITIONS AVAILABLE:** President

5 Directors (1 from North, 1 from South, 2 At Large

And 1 from Central) and 1 Youth

President & directors are for **3-year term**

2 National Delegates **1-year term**

**See next page for eligibility requirements.**

### Districts

|                 |  |
|-----------------|--|
| <b>CENTRAL</b>  | Central New Mexico USBC Association  |
| <b>NORTH</b>    | Northwest New Mexico USBC Association, Gallup, Grants, Tuumcari,<br>North Central New Mex USBC Association, Curry County, & Ft. Sumner |
| <b>SOUTH</b>    | Lincoln County, Roswell/Artesia, Pecos Valley, Lea County, Las Cruces,<br>Silver City, Otero County WBA and Alamogordo                 |
| <b>AT LARGE</b> | All areas located within the confines of the State of New Mexico   |

Position you are applying for:

You may apply for only one board  
position - either Officer or Director

President

Director / District: \_\_\_\_\_

National Delegate

Name: \_\_\_\_\_

Local

Association: \_\_\_\_\_

USBC

Address: \_\_\_\_\_ Membership #: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Phone: \_\_\_\_\_

E-Mail: \_\_\_\_\_

Registered Volunteer:  Yes  No

Number of years you have been a league bowler: \_\_\_\_\_

If Yes, RV Expires: \_\_\_\_\_

If No, Date Applied: \_\_\_\_\_

Any league offices held: \_\_\_\_\_

Any local or state association offices held: \_\_\_\_\_

Other qualifications and information: \_\_\_\_\_

(Attach additional pages if needed and/or resume.)

I certify that I meet all the criteria as specified on the reverse side of this form and that I am willing and able to fulfill the duties of the office I am seeking, as described on the reverse side of this form, and any other duties that may be assigned to me by the NMUSBC President and/or Board and hereby consent to having my name placed in nomination for the office specified above.

Candidate Signature \_\_\_\_\_ Date: \_\_\_\_\_

## Board of Directors Responsibilities and Eligibility Requirements

The following positions are to be filled on the NM USBC Association Board of Directors:

President to be elected to a **3-year term**

5 - Directors to be elected to a **3-year term**. 1 from North, 2 from South, 1 At Large, 1 from Central and 1 Youth

*(You may apply for only one board position - either Officer or Director or Youth Director)*

2 Delegates to a **1 year term** for 2019 National USBC Convention in Las Vegas NV., (adult or youth 18 yrs. or older)

**NOTE:** Delegates under age 45, preferably first-time delegates, could be eligible for the USBC Young Delegates Grant Program to help defray expenses of attending the convention)

2 Alternate delegates to a **1 year term** for 2019 National USBC Convention in Las Vegas NV., (adult or youth 18 yrs. or older)

## Duties and Responsibilities of Board of Directors

The board's duties include but are not limited to:

1. Enforcing the bylaws;
2. Complying with the USBC Association Policy Manual;
3. Ensuring adherence to all USBC Performance Standards;
4. Developing and maintaining an association operations manual;
5. Conducting open championship level competition for its membership constituency of adult men, adult women, and youth, of which we currently have five;
6. **Being able to work at least one weekend each of at least two state sponsored tournaments per year** (These should be weekends when you are not participating in the tournament.);
7. **Attending specified meetings**, i.e., Annual Meeting, Board of Directors meetings (4 to 5 per year), Committee meetings, and all special meetings called by the President;
8. **Attending specified board sponsored functions or activities** (i.e. Awards Banquet);
9. Establishing a procedure for the handling of funds and a yearly audit;
10. Developing and implementing a strategic (action) plan;
11. Providing education, training, evaluations, recognition and other services as determined by USBC;
12. Implementing USBC programs;
13. Developing and implementing a communication plan;
14. Selecting/appointing & evaluating the performance of the Association Manager and Tournament Manager;
15. Conducting suspension and reinstatement hearings;
16. Providing other reports as required by USBC or the state association.

\* **President's duties include:** Be able to preside at all board and association meetings, act as spokesperson for the association, verify the association accounts monthly, appoint committees, with board approval, provide an agenda for meetings to the Association Manager, attend committee meetings in an ex-officio capacity (except Nominating Committee) and meet other criteria listed below.

## Eligibility

The candidate for the board must:

1. Hold adult membership and be a USBC member in good standing of the NM USBC Association at the time of election and throughout their term;
2. Be 14 years of age or older for director, 18 years of age or older for officer or national delegate;
3. If age 18 or older, be approved or show proof of application for approval through the Registered Volunteer Program (RVP) at time of election and be approved through RVP throughout their term;
4. Have been a league bowler for at least two (2) years at the time of election;
5. Candidate for Vice-President: have been a state association director or officer at least two (2) years prior to election;
6. Demonstrate a working knowledge of the sport of bowling and the industry;
7. Be able to attend all board and Association meetings and perform board duties listed above;
8. Sign a Conflict of Interest Policy and Non-Disclosure agreement upon election.

Send the completed application to the Chairman of the Nominating Committee, Annette Wootton.

**Nominating Committee Members:**

Annette Wootton, Chair, 2302 W. Lakeview Dr. Hobbs, NM 88240, 575-631-2104,

[annettfooton@hotmail.com](mailto:annettfooton@hotmail.com)

Melody Rayhart, 1506 White Oaks Ct. Alamogordo, NM 88310, 575-430-4058,

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